



Guidance for Ambulatory Surgery Center Enrollment & Reporting into NHSN

Beginning with the 2014-2015 influenza season, the CMS Ambulatory Surgery Center Quality Reporting (ASCQR) Program requires participating Ambulatory Surgery Centers (ASCs) to submit healthcare personnel (HCP) influenza vaccination summary data via the Centers for Disease Control and Prevention's (CDC's) National Healthcare Safety Network (NHSN). In order to be in compliance with the CMS ASCQR program requirements, ASCs must submit data for the entire influenza vaccination season (October 1 through March 31) to NHSN. To complete this reporting, ASCs must enroll into the NHSN Healthcare Personnel Safety Component following the 5 Step Facility Enrollment & Set-up Checklist (attached). ASCs should begin the NHSN facility enrollment process as soon as possible in order to ensure ample time to complete the enrollment process and report the HCP influenza vaccination summary data according to NHSN protocol and guidance.

Additional resources specific to ASC HCP influenza vaccination summary data reporting such as training materials, protocols, data collection forms, and FAQs can be found here: <http://www.cdc.gov/nhsn/ambulatory-surgery/hcp-vaccination/index.html>.

Each CMS-licensed ASC should have a 10 digit CMS Certification Number (CCN) that contains a 'C' in the 3rd position. This number will be used to enroll the facility into NHSN and will be used by NHSN to share the facility's data with CMS. If an ASC finds that it is not CMS-licensed, it may be considered by CMS to be a Hospital Outpatient Department (HOPD) of an affiliated Acute Care Facility. Therefore, further investigation will be required to determine if and where healthcare personnel influenza vaccination data should be reported to NHSN. Facilities unsure of whether they are CMS-licensed ASCs or are uncertain of their ASC certification status or CCN can use the facility's National Provider Identifier (NPI) in the CCN Look-up Tool found here: <http://www.oqrsupport.com/asc/ccn>. The NPI is used for submitting claims to CMS, so this number can be obtained from the facility's billing or administrative departments. If the facility does not have an NPI or does not know if the facility participates in the CMS ASCQR Program, please contact the Outpatient Outreach and Education Team via email: oqrsupport@fmqai.com. Additionally, users can ask CMS for assistance through the Question and Answer tool at <https://cms-ocsq.custhelp.com>, or by calling toll-free, (866) 800-8756 weekdays from 7 a.m. to 6 p.m. ET.

For any questions related to NHSN enrollment or reporting please contact the NHSN Helpdesk: NHSN@cdc.gov.

Thank you,

The NHSN Team